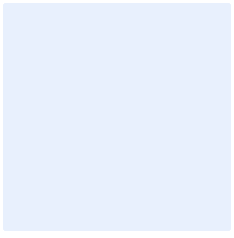


APPLICATION FORM (SEA STAFF)

Surname:		A.Φ.Μ. (Greeks)		Photo: 
Given Names:		ΔΟΥ (Greeks)		
Nationality:		ΑΜΚΑ (Greeks)		
Applying for:		ID NO (Greeks)		

**Personal Details:**

Marital Status:		Religion:			
Weight:		Height:			
Date of Birth:		Place of Birth:			
Mother Language:		Other Languages:			
Nearest Airport:					
Present Address:			Phone:		
Permanent Address:			Phone:		
Next of Kin Name & Address:			Phone:		
Documents:	Document Number:	Issued on:	Expiring on:	Issuing Authority:	Place of issue:
Passport:					
Seaman's Book:					
Seaman's Book:					
US Visa:					
Medical:					

**APPLICATION FORM (SEA STAFF)**

Wife & Children Names:	Date of Birth:	Passport:				
		Number:	Issued on:	Expiring on:	Issuing Authority:	Place of issue:

**Professional Qualifications:**

Licenses & Certificates (National First)					
Certificate:	Number:	Grade:	Issued on:	Expiring on:	Issued by:

Trainings & Courses					
Certificate:	Number:	Issued on:	Expiring on:	Issued by:	Place of Issue:

**APPLICATION FORM (SEA STAFF)**

Colleges & Institutes				
Name of Institution:	Course Attended:	Dates		Qualification granted:
		From:	To:	

**Experience / Sea Service:**

Company:	Rank:	Ship Particulars				Dates	
		Name:	Type:	DWT:	Main Engine:	From:	To:

Summary of Sea Service (in Months)							
Rank	Bulk Carrier:	Oil Tanker:	RO-RO:	General Cargo:	Gas Carrier:	Other:	Total:

**Additional Information:**

## APPLICATION FORM (SEA STAFF)

**Privacy Notice for Seafarers**

This Privacy Notice provides information on how BLUE PLANET SHIPPING LTD (the “Company”) collects and processes personal data relating to seafarers applying for employment and seafarers already employed on-board of vessels crew-managed by the Company.

**1. Personal data collection**

The Company collects personal data directly from the seafarers (i.e. from their submitted CVs, by telephone, or by email) and from the seafarers’ manning agents.

The Company also creates some personal data internally.

Seafarers’ personal data include the following:

**2. Personal details**

(surname, name, rank, nationality, date of birth and place of birth)

Identification information / documents

(copies of passport, ID and national seaman book)

Contact details

(telephone number, mobile phone number, email address, skype address and home address)

Passport size photo

(colour passport size photo)

Next of kin details

(surname, name, relationship, email, telephone and home address)

Medical information

(copies of medical fitness, drug and alcohol test and yellow fever vaccination certificates)

Certificates of competency

(copies of certificates of competency)

Flag State documents

(flag state endorsements and seaman books)

Visas

(US visas, Schengen visas and any other visas)

Training certificates

(copies of STCW and any other training certificates required for the position employed)

Bank data

(bank details of the seafarers and/or their beneficiaries)

Service with other companies

(periods, name of ship, flag, GRT, types of ship, engine specifications and name of company)

Evaluation reports

(information on seafarers’ performance on board the vessel)

Wages and payroll data

(Social insurance number, wages, payroll reports, allotments requests, deduction, etc)

Injury and sickness reports

(information of shipboard injuries and sickness of seafarers)

Service with the company

(sign on and sign off dates, name of company’s ship, sign on and sign off ports)

Occasionally, the Company may need to collect some additional personal data from its seafarers for the purposes mentioned in Section 3.

**3. Purpose of personal data processing (GDPR Art.6)**

The Company collects, stores, retains, updates, uses, transfers or otherwise processes the personal data of seafarers only to the extent necessary for:

- securing employment for them on board of vessels crew-managed by the Company;
- purposes relating to their employment on board the vessels crew-managed by the Company (i.e. relief planning, transportation, visas, working permits, payroll, training, appraisal, insurance, medical care, certification, safety, client approval etc);
- purposes relating to the provision of its crew management services.

## APPLICATION FORM (SEA STAFF)

The Company shall process the personal data of seafarers only if one or more of the following applies:

- processing is necessary for the entry into or performance of the seafarers' employment contracts;
- processing is necessary for compliance with applicable laws and regulations to which the Company, shipowners or shipmanagers are subject to (i.e. Flag state, ISM, ISPS, MLC, STCW etc);
- processing is necessary in order to protect the vital interests of the seafarers;

#### 4. Personal data transfer (GDPR Art.44-49)

The Company transfers the personal data of seafarers to third parties, within the European Union and in countries outside the European Union, as part of its operations and service provision and for the performance of the seafarers' employment contracts.

Categories of such third parties include, but are not limited to:

- travel agents for booking of flights and arranging visas;
- hotels for booking accommodation;
- train, bus and taxi companies for booking shore transport;
- port agents for taking care of immigration formalities and arranging the transportation of seafarers from/to the airport;
- charterers for operational purposes such as arranging working permits in the countries where the vessel operates;
- flag state authorities for the issuance of flag state documents;
- governmental departments or authorities for compliance purposes with regulatory obligations;
- banks for payment of seafarers' wages;
- insurance companies for insuring seafarers and paying compensations to them or their beneficiaries;
- training centers for providing training courses

The Company shall transfer the personal data of seafarers to third parties in countries outside the European Union only if one or more of the following applies:

- the transfer is necessary for performance of the seafarers' employment contracts;
- the transfer is necessary for the interest of the seafarers;
- the transfer is necessary in order to protect the vital interests of the data subject or of other persons, where the data subject is physically or legally incapable of giving consent

#### 5. Personal data retention

Having taken into consideration the legal, contractual and operational requirements, the Company shall retain the seafarers' personal data as described below:

-personal data of seafarer applicants are retained for a period of up to 36 months from the day they apply for work.

-personal data of seafarers employed on board of vessels crew-managed by the company are retained for a period of up to 10 years from the day they leave employment.

#### 6. Where the personal data is stored

Seafarers' personal data, or part thereof, are stored in the Company's crewing system, laptops of authorised personnel, banking systems and hosted servers located in the United States of America and in European Union.

The Company also maintains some personal data in paper form at its offices in Piraeus ( other offices, if any, must be mentioned in this section).

By the end of the above-mentioned periods, the company shall review and proceed with the deletion or destruction of the personal data, unless there is some special reason for keeping it.

#### 7. Data subjects' rights (GDPR Art. 12-22)

Subject to the legal basis on which your personal data is processed by the Company, you have rights over the personal data we store/process for you.

Such rights include:

- Right to be informed
- Right of access
- Right to rectification
- Right to erasure
- Right to restrict processing
- Right to data portability
- Right to object to processing
- Right to object to automated individual decision making and profiling.

#### 8. Personal Data Requests

Any requests concerning your personal data should be sent to the Company using the below contact information:

#### **BLUE PLANET SHIPPING LTD**

Email: [gdpr@blueplanetshipping.gr](mailto:gdpr@blueplanetshipping.gr)

Tel: +30 2104599010

I have read, understand and agree with the contents of this Privacy Notice.

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Name:

Rank:

Date: